

# Cornwall College Post 16 Transport Policy 2025/2026

## Scope of the Policy

This policy covers transport independently provided by the Cornwall College Group. Local Authority Councils also provide transport to learners, and their Transport Policies can be found on their websites.

The Cornwall College Group collaborates with Local Authority Councils and local bus providers to offer bursary-supported or subsidized travel to all learners aged 16-19 or 19-25 with an Educational Health & Care Plan (EHCP).

### 1. Eligibility

- 1.1. To qualify for subsidised transport, or support towards transport costs through the FE Bursary, learners must:
  - 1.1.1. Be 16-18 years old on the 31st August 2025, or aged 19 (if they started the course before their 19th birthday). Alternatively, aged 19-25 and in receipt of an EHCP.
  - 1.1.2. Attend a full-time course offered at any Cornwall College Group campus.
  - 1.1.3. Live at least three miles away from their chosen campus (as measured by walking). Transport can still be provided, but the bursary won't support it, and the full cost will become payable.
  - 1.1.4. Apprenticeship learners are eligible for transport to and from college, but not to and from the employer's establishment. Apprenticeship travel can be offered at a reduced cost using Cornwall College contracted buses or through the Go Cornwall Scheme.

### 2. Provision of Subsidised Transport

- 2.1. Transport will only be provided to and from the campus where the learner is enrolled. For learners residing in Devon, there may be an option to purchase an additional pass to access travel across the wider Stagecoach network.
- 2.2. Transport is only available during the academic term and at the beginning and end of the college day.
- 2.3. If a student has a shared residence, travel assistance is only provided from one home address. If both parents / carers are eligible for travel assistance, and are unable to mutually agree with which address travel assistance should be provided from, Cornwall College will only provide travel assistance from the home address of the parent / carer in receipt of Child Benefit for the child.
- 2.4. College transport cannot be used for work placements unless prior approval has been granted by the Transport Coordinator for T-Level placements, or if you have purchased the additional Stagecoach network pass.
- 2.5. Link transport may be provided by the local authority for routes where the learner's home address is more than 5 miles from a pickup or drop-off point.
- 2.6. Seats are sold based on the number of available seats and are issued on a first come-first served basis.

### 3. Financial Support and Payment

- 3.1. **Band A Bursary:** Households with a combined income of less than £25,000 will be eligible for a fully funded bus pass, with a bursary discount of £1250
- 3.2. **Band B Bursary:** Households with a combined income of £25,001 - £35,000 will pay £125 with a bursary discount of £1,125
- 3.3. **Band C Bursary:** Households with a combined income of £35,001 - £50,000, will pay £650, with a bursary discount of £600
- 3.4. **Band D Subsidised Pass:** Households with a household income above £50,000, will pay £750 with a subsidised discount of £500.
- 3.5. All learners will need to apply for a College Bursary to receive a discount code to purchase their bus pass.
- 3.6. To travel on the Cornwall College Transport Network, all learners will need to provide a valid bus pass.

#### 4. Refunds and Lost Bus Passes

- 4.1. Refunds are not given for individual days or weeks when the learner does not access college transport.
- 4.2. If a learner starts driving during the academic year they will not be refunded for any expense already paid towards a Bus Pass.
- 4.3. If a learner withdraws from their course, they will only be refunded for the terms travel that has not been used. e.g. if a student left in the autumn term, then they would get a refund for the spring and summer term only.
- 4.4. If buses are delayed or diverted due to external factors beyond our control (such as roadworks or accidents) we will be unable to offer refunds.

#### 5. How to Apply and Application Deadlines

- 5.1. Learners can purchase a bus pass for college-provided transport from Monday 30<sup>th</sup> June 2025
- 5.2. All learners must apply for a bursary first, as you will need the College to provide you with your discount code. Please apply at [Financial Support for students attending Cornwall College](#)
- 5.3. Bus Passes are to be purchased through the RideTandem App. Instructions and exclusive discount codes will be sent once bursaries have been approved.
- 5.4. Timetables can be viewed on our website [www.cornwall.ac.uk/transport](http://www.cornwall.ac.uk/transport)
- 5.5. To guarantee that your bursary is assessed in time for the start of term all bursary applications should be Wednesday 20<sup>th</sup> August 2025. Applications received after this date will be assessed but may not be approved in time for the start of term.